



KAIMOSI FRIENDS UNIVERSITY COLLEGE (KAFUCO)

(A Constituent College of Masinde Muliro University of Science and Technology)

VISION

To be a university of Academic excellence in teaching, learning, research, innovation and holistic development.

MISSION

To provide quality education and training, research and innovation to meet the needs of a dynamic Society.

MOTTO

Spring of Knowledge

CORE VALUES

Academic excellence, Professionalism, Integrity, Quality, Innovation, Teamwork, Equity, Social responsibility and dynamism.

PHILOSOPHY

KAFUCO endeavors to be ranked amongst the world class universities based on academic excellence and research that impacts on societal needs.

CITIZENS SERVICE DELIVERY CHARTER

S/N	SERVICES	REQUIREMENTS	COST	TIMELINES
1.	Response to enquiries	Clarity of request and full disclosure of what is required	Free	Immediately for verbal enquiries, Within 2 days for electronic enquiries, Within 7 days for postal enquiries
2.	Response to Complaints/ Suggestions	Receipt of complaints, Compliments or Suggestions	Free	Acknowledgement within a day, Feedback within 7 days
3.	Client/ Customer relations	Come in person, Call and present the issue, E-mail the issue	Free	Immediately
4.	Admission into University programmes	a. a) Certificate mean grade D+ at KCSE b. Diploma mean grade C- at KCSE c. Degree mean grade C+ at KCSE d. Masters at least second class honours upper division or lower division with two years' experience. e. PhD at least a master's degree	a. 60,000-75,000 b. 80,000- 105,000 c. 100,000- 130,000 d. 300,000-350,000 e. 400,000-600,000	Immediately as per the Semester dates/ deadlines
5.	Registration into programmes	Original Certificates/Transcripts, Original National ID/Passport, Original Letter of admission	Full payment of fees	a. Early registration begins on receipt of admission letters b. End of registration within two weeks of commencement of semester
6.	Examination	Payment of full fees, Attendance of lectures,	Completion of fees	14 weeks per Semester
7.	Directorate of Graduate Studies	Completion of course work Fee clearance	Free	Continuous within one month upon successful oral examination
8.	Research Innovation Outreach and Consultancy	Research proposals, seminars/workshops & conferences. Payment of full fees, progress reports, patents.	Depends on the research budget	Continuous
9.	Library User Education Services	Identification documents, borrowing cards	Free	Continuous
10.	Conferment of degrees and award of diploma and certificates	Completion of academic programme, duly filled clearance form.	Payment of graduation fees as per the programme	As approved by Senate

In case of complaints or compliments regarding the services offered, please contact:
The principal, Kaimosi Friends University College, Kaimosi Complex
Tel: 0777373633 / 0773040235
E-mail: principal@kafuco.ac.ke



CHUO KIKUU CHA MARAFIKI CHA KAIMOSI

(Chuo Kishirikishi cha Chuo Kikuu cha Masinde Muliro cha Sayansi Na Teknolojia)

RUWAZA

Kituo kinachodumisha ubora wa kiakademia, uvumbuzi na maendeleo jumlifu.

RAJUA

Kutoa elimu pamoja na mafunzo ya kitaaluma, utafiti na uvumbuzi kwa minajili ya kutimiza mahitaji katika jamii badilifu.

KAULIMBIU

Chemichemi ya Maarifa

NGUZO

Ubora wa Kiakademia, Weledi wa kitaaluma, Uadilifu, Uvumbuzi, Ushirikiano tekelezi, Usawa na Uwajibikaji.

FALSAFA

Chuo Kikuu cha Marafiki cha Kaimosi kinapania kuorodheshwa miongoni mwa vyuo vikuu vyenye umaarufu katika ubora wa kiakademia pamoja na utafiti unaolenga mahitaji ya kijamii.

MKATABA WA UTOAJI HUDUMA KWA UMMA

NA	HUDUMA	MAHITAJI	GHARAMA	MUDA
1.	Mapokezinamajibu katika afisikuu	Uwazi katika maswali na majibu	Bure	Mara moja kwa maswali ya ana kwa ana; kipindi chasikumbilikwamaswali ya kieletroniki; kipindi cha siku saba kwa maswali ya nyaraka
2.	Majibu kuhusu malalamishi, taadhimu na mapendekezo	Kupokea malalamishi, taadhimu na mapendekezo	Bure	Kuthibitishwa kwa siku moja, majibu katika kipindi cha siku saba
3.	Uhusiano mwema na wateja/wageni	Mteja/mgeni kufika mwenyewe, kupiga simu na kujieleza au kutumia barua pepe	Bure	Mara moja
4.	Kujiunganaprogramza chuo kiku	a. Astashahada kiwango cha D+ KCSE b. Stashahada kiwango cha C- c. Shahada kiwango cha C+ KCSE d. Uzamilidarajayapiliyajuauyachini miaka miwili ya tajiriba e. Uzamifu - kiwango cha uzamili	a. 60,000-75,000 b. 80,000-105,000 c. 100,000-130,000 d. 300,000-350,000 e. 400,000-600,000	Kulingana nakalendaya mwaka wa mafunzo
5.	Kusajiliwa katika programu	Vyeti asili vya masomo, kitambulisho cha kitaifaau pasipotinabaruaasiliyamwito	Malipo kamili ya karo	a. Usajili unaanza mara moja baada ya kupokea barua ya mwaliko b. Usajili utasitishwa baada ya majuma mawili ya kuanza semista.
6.	Utoaji wamafunzo	Kulipa karo yote, kuhudhuria mihadhara	Kukamilishakulipakaro	Wiki kumi na nne kwa kila semista
7.	Uchakataji wa tasnifu ya mafuzu kwa minajili ya kuhafali	a. Kumaliza kwa masomo ya darasani b. Kukamilisha karo (salio sifuri)	Bure	<ul style="list-style-type: none"> Ya kuendelea Ndani ya mwezi mmoja baada mtihani wa utetezi fanifi
8.	Utafiti, uvumbuzi, mawasiliano ya inje na uelekezi	Mapendekezo ya utafiti, seminaa/warsha na kongamano kulipakaroyote, ripotikuhusu kazi na miliki dhihini.	Kutegemea mahitaji ya kifedha ya utafiti husika	Kuendelea
9.	Hudumakatika maktaba	Kadimaalumuzawahudumunawanafunzi, stakabadhi zakujitambulisha	Bure	Kuendelea
10.	Utunukuzi wa shahada na utuzaji wa stashahada na astashahada	Kukamilika kwa mafunzo, cheti rasmi cha kumaliza, kulipa ada zote hitajika	Kulipa ada ya kufuzu kutegemea viwango vya masomo	Kuidhinishwa naseneti

Iwapo kuna malalamishi au taadhimu kuhusiana na huduma zetu, wasiliana na:
Mkuu wa Chuo, Chuo Kikuu cha Marafiki cha Kaimosi, Eneo Changamano la Kaimosi, Barabara ya Chavakali-Kapsabet, Nambari ya simu: 0777373633/0773040235
Barua pepe: principal@kafuco.ac.ke