



**KAIMOSI FRIENDS UNIVERSITY COLLEGE**

*(A CONSTITUENT COLLEGE OF MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY)*

**Office of public complaints**

**Complaints lodging form**

Ref. no \_\_\_\_\_

1. Complainant's Details (all information given is voluntary)

Name (Prof / Dr / Mr / Mrs / Ms)

\_\_\_\_\_

ID Number \_\_\_\_\_

Postal address \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

County \_\_\_\_\_

Age \_\_\_\_\_

2. How did you get to know about the institution's complaints mechanism?

Newspaper/ TV/Radio/WhatsApp/ Referral by friend

Other (please specify) \_\_\_\_\_

3. Which issue or public institution or public officer or office are you complaining about?

Ministry/department/agency:

\_\_\_\_\_

\_\_\_\_\_

4. Have you reported this matter to any other public institution/ public official?

Yes / No

