



KAIMOSI FRIENDS UNIVERSITY COLLEGE (KAFUCO)

(A Constituent College of Masinde Muliro University of Science and Technology)

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P.O. Box, 385– 50309

Kaimosi - Kenya

6th June, 2022

Office of the Deputy Principal (F&D)

VACANCIES

In pursuit of its mission and mandate, the University wishes to invite applications from qualified candidates to fill the following vacant positions:

Teaching positions

A. SCHOOL OF SCIENCE

POSITION	GRADE	AREA OF SPECIALIZATION	NO. OF POST	REF.NO
Senior Lecturer	13	Optometry and Vision Science	1	KAFU/OPT/06/2022
Lecturer	12	Clinical Medicine, Surgery and Community Health	1	KAFU/CMSCH/06/2022

Requirements for appointment:

The KAFUCO criteria and guidelines for appointment and promotion of academic staff in the University College as approved by Council shall apply.

B) NON-TEACHING POSITIONS

1) School of Science

Position	Grade	No. of Post	Ref no:
CLINICAL INSTRUCTOR(Optomety and Vision Sciences)	10	1	KAFU/OPT/6/2022

Requirements for appointment:

- i. Diploma in Optometry and Vision Science or Bachelor's degree in Optometry and Vision Science Education
- ii. Registered member of a relevant professional body.
- iii. Two (2) years relevant working experience in Student Training Support.
- iv. Those with training in Health Profession's Education will have added advantage.

Position	Grade	No. of Post	Ref no:
CLINICAL INSTRUCTOR (Clinical Medicine, Surgery and Community Health)	10	1	KAFU/CMSCH/06/2022

Requirements for appointment:

- i) Diploma in Clinical Medicine, Surgery and Community Health **OR** Bachelor's degree in Clinical Medicine Surgery and Community Health.
- ii) Registered member of a relevant professional body.
- iii) Two (2) years relevant working experience in Student Training Support.
- iv) Those with training in Health Profession's Education will have added advantage.

Duties and Responsibilities

- i) Clinical teaching both in the skills laboratory and clinical area setting;
- ii) Examining students in clinical area;
- iii) Mentoring students;
- iv) Planning and organizing clinical activities both in school and clinical area;
- v) Linking the clinical area school in terms of student support;
- vi) Maintaining high discipline in learners while on clinical areas;
- vii) Networking with other institutions for student support

2) Finance Department

Position	Grade	No of Posts	Ref. No.
Assistant Accountant I	8	2	KAF/FIN/01/22

Qualifications

- a) Must possess Bachelor of Commerce Degree in Accounting/ Finance Option or its equivalent;
- b) Computer literacy in relevant areas;

OR

- a) Must possess CPA (K) or its equivalent with three (3) years' experience as Assistant Accountant II Grade 7 OR comparable position;
- b) Computer literacy in relevant areas;
- c) Those with experience in University set up will have an added advantage.

Position	Grade	No of Posts	Ref. No.
Accounts Assistant I	5	2	KAF/FIN/02/22

Qualifications

- a) Diploma in Accounting OR CPA Part I or KATC/ATD final;
- b) Must be able to use relevant Computer applications;
- c) Those with experience in University set up will have an added advantage.

3) Estates Department

Position	Grade	No of Posts	Ref. No
Assistant Estates technician II (Welder)	2	1	KAF/EST/02/22

Requirements

- i) KCSE certificate
- ii) Government trade test
- iii) Relevant working experience.

4) Human Resource and Administration

Position	Grade	No of Post	Ref. No
Senior Administrative Assistant II	10	1	KAF/HR &Adm/02/22

Requirements

- i) Bachelor's degree in Business Information Technology.
- ii) Masters degree in business related areas.
- iii) Two (2) years relevant working experience.
- iv) Those with background in management information system, financial management, human resource, proposal writing, report writing, project management or business process reengineering will have added advantage.

5) Health Services Department

Position	Grade	No of Post	Ref. No
Enrolled Community Nurse I	7	1	KAF/HSD/02/22

Requirements

- i) Higher national diploma in community health nursing or its equivalent OR. Diploma in community health nursing with two (2) years' relevant working experience.
- ii) Registration certificate issued by the nursing council of Kenya.
- iii) Valid practicing license by the nursing council of Kenya

Terms of Service

These positions are on permanent and pensionable terms upon successful completion of probation period.

Timelines

All applicants should submit five (5) copies of their curriculum vitae, academic certificates and testimonials addressed to:

Deputy Principal
Finance & Development
Kaimosi Friends University College
P.O BOX 385-50309
KAIMOSI.

So as to reach not later than **Thursday, 23rd June, 2022 by 5.00 pm**. Any canvassing will lead to automatic disqualification.

N/B: Only shortlisted candidates will be contacted.

Kaimosi Friends University College is an equal opportunity employer and therefore applicants of either gender or persons with disability are encouraged to apply.