



KAIMOSI FRIENDS UNIVERSITY

Tel: 0722621542

385

E-mail: dvcfd@kafu.ac.ke

50309

Website www.kafu.ac.ke

Kenya

P.O. Box,

Kaimosi –

Office of the Deputy Vice-Chancellor (Administration, Finance, Planning & Development)

EXTERNAL ADVERTISEMENT FOR ACADEMIC AND ADMINISTRATIVE STAFF

In pursuit of its mission and mandate, the University wishes to invite applications from qualified candidates to fill the following vacant positions:

A. DIVISION OF ADMINISTRATION, FINANCE, PLANNING AND DEVELOPMENT

1. NON-TEACHING POSITION

NO.	POSITION	GRADE	NO. OF POSTS	TERMS OF SERVICE	REF. NO
1.	Senior Internal Auditor	13	1	Permanent	KAFU/302/SIA/01/4/24

B. DIVISION OF ACADEMIC, STUDENT AFFAIRS AND RESEARCH

2. TEACHING POSITIONS

NO.	Position	School	Grade	Area Of Specialization	No. Of Post	Terms Of Service	Ref. No
1.	Lecturer	School of Health Sciences	12	Clinical Medicine and Community Health	1	Permanent	KAFU/302/CMC H/01/4/24
2.	Lecturer		12	Optometry and Vision Sciences	1	Permanent	KAFU/302/OVS/02/4/24
3.	Lecturer	School of Computing and Information Technology	12	Information Technology	1	Permanent	KAFU/302/IT/01/4/24
4.	Lecturer	School of Business and Economics	12	Economics	1	Permanent	KAFU/302/EC O/01/24

A. NON-TEACHING POSITION

Senior Internal Auditor Grade 13:

The ideal candidate must:

- i. Possess Master's Degree (Accounting/Finance) or equivalent.
- ii. CPA (K)/CISA/CIA or equivalent.
- iii. Three (3) years' experience as Internal Auditor I Grade 12 OR any other relevant comparable position.
- iv. Possess Computer literacy in relevant areas
- v. ICPAK/IIA Membership or its equivalent in good standing

B. TEACHING POSITIONS

Lecturer Grade 12:

The ideal candidate must:

- i. Have an earned PhD or equivalent degree qualification in the relevant field from an accredited and recognized university; and be registered or registerable with the relevant professional body (where applicable).

OR

- A Masters degree qualification in the relevant field from an accredited and recognized university (in special cases) with three (3) years teaching experience at University level or in research or in industry; and
- ii. Have a minimum of 24 publication points.
 - iii. Be registered with the relevant professional body (where applicable).

TERMS OF SERVICE

The successful applicants will serve on Permanent and Pensionable Terms of Service upon successful completion of six months' probation period.

APPLICATION MODE

Applicants should submit **One (1)** Hard copy of their application to the undersigned clearly indicating the **Advert Reference Number** of the position of interest on the envelope. In addition, submit Softcopy of a running PDF of their letter of application, detailed Curriculum Vitae, indicating academic qualifications, professional experience, email address, telephone contacts, copies of academic certificates and other relevant documents to recruitment@kafu.ac.ke so as to reach not later than **Tuesday, 28th May, 2024 by 5.00 pm.**

Deputy Vice-Chancellor
Administration, Finance, Planning & Development
Kaimosi Friends University
P.O BOX 385-50309
KAIMOSI
recruitment@kafu.ac.ke

N/B: Only shortlisted candidates will be contacted. Any canvassing will lead to automatic disqualification.

Successful applicants will be required to get clearance from their immediate employer and the University reserves the right to verify their academic and professional certificates from relevant institutions.

Kaimosi Friends University is an equal opportunity employer and therefore applicants of either gender or persons with disability are encouraged to apply.