



KAIMOSI FRIENDS UNIVERSITY
Directorate of Examinations

EXAMINATIONS PROCESSING SCHEDULE FOR TRIMESTER THREE 2023/2024 AY

S/NO	ACTIVITY	PERIOD/DEADLINE
1.	Submission of main and supplementary examinations to Departmental Examinations office	27/05/2024-31/05/2024
2.	Internal moderation of main and supplementary examinations	3/06/2024-7/06/2024
3.	Dispatch of internally moderated examinations to external examiners	12/06/2024-14/06/2024
4.	External moderation of examinations	17/06/2024-21/06/2024
5.	Continuous Assessment Test (CAT) 1	20/05/2024-24/05/2024
6.	Release of draft examinations timetable	17/06/2024
7.	Release of final examinations timetable	28/06/2024
8.	Correction of externally moderated examinations by lecturers and submission to the department	24/06/2024-28/06/2024
9.	Submission of externally moderated, proof-read camera-ready main examinations to the Directorate of Examinations	1/07/2024-5/07/2024
10.	Continuous Assessment Test (CAT) 2	24/06/2024-28/06/2024
11.	Printing and packaging of examinations materials	12/07/2024-25/07/2024
12.	End of Semester Examinations	15/07/2024-26/07/2024
13.	Marking of Examination Scripts	15/07/2024-31/07/2024
14.	Submission of marked scripts to departmental examination officers	18/07/2024-2/08/2024
15.	Departmental Examinations board meetings	01/08/2024-2/08/2024
16.	Release of provisional results	03/08/2024
17.	Submission of marked scripts to the Directorate of Examinations by schools	03/08/2024
18.	Dispatch of marked scripts to external examiner by the directorate of Examinations	04/08/2024
19.	External moderation of marked scripts	05/08/2024-07/08/2024
20.	Departmental Examinations board meetings	12/08/2024-13/08/2024
21.	School examinations board meeting	14/08/2024-15/08/2024



22.	Submission of Senate Documents to the Directorate of Examinations by Schools	16/08/2024
23.	Senate board of Examiners	20/08/2024
24.	Release of results	20/08/2024
25.	Submission of final results to directorate of examinations by schools	23/08/2024



Signature: Dr. Victor Shikuku, PhD, AMRSC
Ag. Director, Directorate of Examinations

Date: 19/04/2024



Kaimosi Friends University (KAFU) is ISO 9001:2015 certified