



KAIMOSI FRIENDS UNIVERSITY (KAFU)

Office of the Registrar (Academic & Students' Affairs)

Memo

From: Ag. Senior Assistant Registrar (A&SA)

Date: 9th September, 2022

To: ALL STUDENTS

Ref: KAFU/501/SM/VOL. 1 012 (219)

SUBJECT: FEE POLICY

The above subject refers.

This is to inform **ALL STUDENTS** that as per the fee policy and guidelines, students are expected to pay fees and other charges in respect of their programs by **7TH OCTOBER, 2022**. Registration shall not be deemed complete until all fees is paid in full (including accommodation fee).

Kindly note that you will be expected to register course units before portals close. There will be no late course unit registrations due to payment of fees on the very last day of set timelines as this will not reflect in the system therefore locking out students automatically.

Students are therefore, advised to make proper financial plans to avoid disrupting their studies for failure to comply with the fee policy.

Also, note that any student with the problem of course registration and portal issues, are advised to contact their Chairs of Department and In-charge ICT respectively.

A handwritten signature in blue ink, appearing to read 'Dr. J. Amunga'.

Dr. J. Amunga

Ag. Senior Assistant Registrar (A&SA)

CC:

- Ag. Vice-Chancellor (To note on file)
- Acting Deputy Vice-Chancellor (ASA)
- Acting Deputy Vice-Chancellor (F&D)
- Deputy Finance Officer
- Deans of Schools
- In-charge University Library
- In-charge Students' Affairs
- In-charge, Corporate Affairs
- Chairman KAFUCOSO
- In-charge ICT – to upload on the website
- Students Portals