



# KAIMOSI FRIENDS UNIVERSITY (KAFU)

*Office of the Registrar (Academic Affairs)*

## **Memo**

From: Registrar (AA)

Date: 15<sup>th</sup> October, 2024

To: ALL STUDENTS

Ref: KAFU/501/SM/12/VOL. 3 (50)

**SUBJECT: REMINDER ON DEADLINE FOR PAYMENT OF FEES**

Reference is made to our memo REF: KAFU/501/SM/12/VOL. 3 (41) dated 10<sup>th</sup> September 2024.

This is to remind ALL STUDENTS that as per the revised Fee Policy and Guidelines, the deadline for fee payment and other charges in respect of their programs is 60% by the 6<sup>th</sup> week (18<sup>th</sup> October, 2024) and 40% by 15<sup>th</sup> November, 2024. Therefore, registration shall not be deemed complete until all Semester One fees is paid in full (including accommodation fee).

Students are advised to make their payments by 13<sup>th</sup> November, 2024 since it takes 24 hours for fees paid to reflect in the system and also check their fee status with Finance department and comply in order to avoid inconveniences last minute.

In addition Students are advised to make proper financial plans to avoid disrupting their studies for failure to comply with the fee policy.

A handwritten signature in blue ink, appearing to be 'Jane Amunga'.

Dr. Jane Amunga  
Senior Assistant Registrar (AA)

CC:

- Deputy Vice-Chancellor (ASA&R)
- Deputy Vice-Chancellor (AFP&D)
- Finance Officer
- Deans of Schools
- In-charge Students' Affairs
- Chairman KAFUSA
- In-charge ICT – to upload on the website
- Students Portals
- Students Notice Boards



*Kaimosi Friends University (KAFU) is ISO 9001:2015 certified*