



KAIMOSI FRIENDS UNIVERSITY (KAFU)

**Office of the Registrar (Academic Affairs)
Memo**

From: Senior Assistant Registrar (AA)

Date: 26th January, 2024

To: ALL STUDENTS

Ref: KAFU/501/SM/012/VOL. 3 (017)

**SUBJECT: DEADLINE FOR PAYMENT OF FEES AND REGISTRATION OF COURSE UNITS
(SEMESTER II- 2023/2024)**

The above subject refers.

This is to inform **ALL STUDENTS** that as per the revised Fee Policy and Guidelines, the deadline for fee payment is **Monday, 19th February, 2024**. Registration shall not be deemed complete until all semester II fees is paid in full (including accommodation fees for resident students).

Therefore students are advised to make their payments via the e-citizen platform using **JIUNGE MOBILE APPLICATION** by **Friday, 16th February, 2024 at 8.00am** since it takes 24 hours for fees paid to reflect in the system.

Kindly note that you will be expected to register course units before portals close. There will be no late course unit registration due to payment of fees on the very last day of set timeline.

Students are therefore, advised to make proper financial plans to avoid disrupting their studies for failure to comply with the fee policy.

Also, note that any students with the problem of course registration and portal issues, are advised to contact their Chairs of Department and In Charge ICT respectively.

A handwritten signature in blue ink, appearing to read "Jane Amunga".

Dr. Jane Amunga

Senior Assistant Registrar (AA)

- Copy to:**
- Ag. Vice Chancellor
 - Ag. Deputy Vice Chancellor (A&SA)
 - Ag. Deputy Vice Chancellor (F&D)
 - Finance Officer
 - ICT – To upload



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