



KAIMOSI FRIENDS UNIVERSITY (KAFU)
Office of Registrar (Academic Affairs)
NOTICE

TO: ALL FIRST YEAR STUDENTS (2024/2025)

DATE: 27TH August, 2024

REF: KAFU/501/SM/012/VOL. 3 (40)

IMPORTANT INFORMATION AS YOU PREPARE TO REPORT FOR ADMISSION

1. Complete your personal details online before reporting. Kindly follow the following procedure to download your Admission letter showing the band, household fee and payable fees per semester.
2. STEP1: Go to <https://jiunge.com/student-registration> then sign up.
3. STEP3: A link will be sent to your email. Use it to activate your account.

STEP5: Login <https://jiunge.com/login> to fill biodata then access your letter.

Kindly note that if you have not completed the personal details online, or if it is only partially done, you will be required complete the information before you start the admission process.

4. On the reporting day, you **MUST** bring originals and photocopies of the following documents for verification:
 - i. KCSE Result slip or Certificate (for Private sponsored students, these documents must be certified).
 - ii. National ID (or birth certificate for those under 18 years),
 - iii. NHIF/SHIF card (must be in good standing) as evidence of medical cover



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- iv. A copy of the admission letter.
 - v. Duly completed students' personal details form (with passport size photographs affixed).
 - vi. Signed consent form
2. The reporting and registration of the 2024/2025 first years is on 2nd and 3rd September, **2024**. Classes begin on 9th September, 2024 Students are expected to come to the university after having completed their personal details online in no. 1 above to finalize the registration process.
 5. Kindly note that no fees should be paid directly to the bank. All fees including accommodation fees for on campus accommodation is paid via jiunge through e-citizen. (PLEASE BEWARE OF FRAUDSTERS).
 6. Private (self) sponsored students are required to pay fees as indicated in the admission letter
 7. It is highly advised that students should have a laptop or gadget (tablet or smart phone) that will enable you access some courses online and engage in online academic activities.
 8. Students admitted to programmes in the School of Health Sciences should bring the items that were indicated.
 9. All students are advised to also bring personal effects and mosquito nets.

NOTE: KAFU IS A CORRUPTION FREE ZONE: DO NOT GIVE MONEY TO A STAFF, STUDENT OR ANYONE CLAIMING TO BE RECEIVING SAID FUNDS ON BEHALF OF THE UNIVERSITY OR CLAIMING FEE FOR ASSISTANCE. YOU ARE ENCOURAGED TO REPORT SUCH CASES TO THE UNIVERSITY SECURITY DEPARTMENT.



Dr. Jane Amunga
Senior Assistant Registrar (AA)

Cc: Vice Chancellor
Deputy Vice Chancellor (ASA&R)
Deputy Vice Chancellor (AFP&D)
Ag. Director ICT-to upload



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