



KAIMOSI FRIENDS UNIVERSITY (KAFU)

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

Tel. No. 0743-522-152

E-mail: registrar_aa@kafu.ac.ke

Website www.kafu.ac.ke

P.O. Box, 385-50309

Kaimosi

Kenya

NOTICE OF THE 4TH GRADUATION CEREMONY WEDNESDAY, 19TH NOVEMBER 2025.

Kaimosi Friends University (KAFU) wishes to inform ALL CANDIDATES who qualified for conferment of various Degrees, award of Diplomas and Certificates in the 2024/2025 Academic Year, as well as the members of the public, that the 4th Graduation Ceremony will take place on Wednesday 19th November, 2025 at the KAFU Graduation Grounds. Invited guests and ALL graduands should be seated by 7:30 am.

Kindly take note of the following:-

1. Clearance of fees and confirmation of graduation status

Only graduands who shall have PAID ALL FEES including Graduation Fees, and cleared with all sections and departments, and submitted their clearance forms to the Office of Registrar (Academic Affairs) by Friday, 24th October, 2025 shall be eligible for graduation.

Graduands shall confirm their GRADUATION STATUS AND ORDER OF NAMES by FILLING THE GRADUATION APPLICATION FORM (please attach a copy of your National Identification Card) available at the University website by Friday, 10th October, 2025. Kindly note that your name must be written in Full and No Initial(s).

2. Graduation fees

The graduation fees for the various categories of graduands, which must be paid on or before Friday, 10th October, 2025 are as tabulated below:-

S. No.	Category	Graduation fees (KSHS)	Fee for hire of Academic Dress (KSHS)	Alumni fee (KSHS)	Total graduation costs (KSHS)
1.	Ph. D	9,000.00	1,000.00	1,000.00	11,000.00
2.	Masters	7,000.00	1,000.00	1,000.00	9,000.00
3.	Bachelors	5,000.00	1,000.00	1,000.00	7,000.00
4.	Diploma	3,500.00	500.00	1,000.00	5,000.00
5.	Certificate	2,500.00	500.00	1,000.00	4,000.00

KAIMOSI FRIENDS UNIVERSITY
REGISTRAR, ACADEMIC AFFAIRS
0743 522 152

29 SEP 2025

Sign: _____

P.O. Box 385-50309, KAIMOSI

Payment for graduation should be made under the tuition option on jionge through e-citizen.

2. Academic Dress

The academic regalia will be collected from the respective schools between Monday, 17th November, to Tuesday, 18th November, 2025 and must be returned by Friday, 5th December, 2025. Delay in returning the Academic dress shall attract a penalty of Kshs 500.00 per day after 5th December, 2025.

3. Rehearsal

Rehearsal will take place at the University Graduation Grounds on Tuesday 18th November, 2025 beginning at 10.00 am. All graduands should be in full academic regalia, and be seated by 9.30 am for the rehearsal.

4. Invitation cards

Each graduand will receive two (2) invitation cards from respective Deans of Schools as from Monday 17th November, 2025.

5. Enquires

For more information please contact:-

Registrar (Academic Affairs)

P.O Box 385-50309

KAIMOSI

TELEPHONE: 0743522152

Email: registrar_aa@kafu.ac.ke

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Kaimosi Friends University (KAFU) is ISO 9001:2015 certified