



KAIMOSI FRIENDS UNIVERSITY (KAFU)

**Office of the Registrar (Academic Affairs)
Memo**

From: Senior Assistant Registrar (AA)

Date: 8th November, 2023

To: ALL GRADUATING STUDENTS (2023) **Ref:** KAFU/501/SM/012/VOL. 3 (04)

SUBJECT: VERIFICATION OF DETAILS

The above subject refers.

The Senate at its 23RD meeting held on 7TH NOVEMBER, 2023 approved the attached list of graduands. Kindly go through your details with fine-tooth comb and ascertain that, the registration and spelling of your name is correct. Ensure there are **NO INITIALS**, and in case your name has initials, kindly **PROVIDE THE FULL NAME** otherwise the initial will be dropped from the final list that will go to the booklet. The initial will not be used in your certificate

Kindly ensure that you inform the office of Registrar (AA) whatever change you wish made by **TUESDAY 14TH NOVEMBER, 2023**.

Kindly expedite.



Sign:.....
P.O. Box 385-50309, KAIMOSI

Dr. Jane Amunga

Senior Assistant Registrar (AA)

CC:

Ag. Vice Chancellor

Deputy Vice Chancellor (A&SA)