



KAIMOSI FRIENDS UNIVERSITY (KAFU)  
Office of Registrar (Academic Affairs)

## Memo

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**FROM:** Senior Assistant Registrar (AA)     **DATE:** 15<sup>th</sup> November, 2024.

**TO:** ALL GRADUATING STUDENTS (2023/2024)     **REF:** KAFU/501/SM/012/VOL. 2 (90)

**SUBJECT:** ORDER OF NAMES ON CERTIFICATE

Kindly refer to the attached excel sheet and note that the name on your certificate will be captured as it appears on your National Identification Card (ID) and as shown on the excel sheet. Kindly ascertain that the spelling of your name, Registration number and other programme details are correct. Notify the Office of Registrar (AA) via email address [registrar\\_aa@kafu.ac.ke](mailto:registrar_aa@kafu.ac.ke) or telephone No. 0743-522152 of any error by Wednesday 20<sup>th</sup> November 2024.

Students without ID s are required to provide them by Wednesday 20<sup>th</sup> November before the document is released to the service provider for processing of certificates.

**CC:**

- Vice Chancellor
- Deputy Vice Chancellor (ASA&R)
- ICT -To upload

Dr. Jane Amunga  
Senior Assistant Registrar (AA)



*Kaimosi Friends University (KAFU) is ISO 9001:2015 certified*



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