



**KAIMOSI FRIENDS UNIVERSITY (KAFU)**  
**OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)**

**INTER/INTRA SCHOOL TRANSFER FORM**

**SECTION A:**

NAME ..... REG. NO. ....PHONE NO.....  
 PRESENT PROGRAMME .....  
 PRESENT SCHOOL.....  
 PREFERRED PROGRAMME .....  
 PREFERRED SCHOOL .....  
 REASON FOR TRANSFER .....

**K.C.S.E. RESULT (ATTACH A COPY OF RESULT SLIP) KCSE INDEX NO.....**

NO.	SUBJECT	GRADE	KUCCPS LOGIN DETAILS	
			KCSE INDEX NUMBER	
			KCSE YEAR	
			KCPE INDEX NUMBER	
			BIRTH CERTIFICATE NUMBER	

MEAN GRADE ..... AGGREGATE POINTS .....  
 CUT OFF POINTS ..... WEIGHTED CLUSTER POINTS.....

**SECTION B:**

C.O.D's COMMENTS (RECEIVING DEPARTMENT) .....  
 DEAN'S COMMENTS (RECEIVING SCHOOL) .....  
 C.O.D's COMMENTS (CURRENT DEPARTMENT).....  
 DEAN'S COMMENTS (CURRENT SCHOOL).....

DEANS COMMITTEE: APPROVED/NOT APPROVED..... DATE .....

**SECTION C:**

**OFFICIAL USE ONLY – REGISTRAR (ACADEMIC AFFAIRS'OFFICE)**



*Kaimosi Friends University (KAFU) is ISO 9001:2015 certified*

LETTER OF TRANSFER ISSUED/NOT ISSUED

NAME ..... SIGN ..... DATE .....



*Kaimosi Friends University (KAFU) is ISO 9001:2015 certified*